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## PHILIP MORRIS U.S.A.

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## LEAF BLENDING GROUP

RICHMOND, VIRGINIA

To: Mr. W. K. Riggan

Date: February 3, 1993

From: C. E. Hatcher

Subject: PROJECTS - 1993

1. Directi the implementation of a standardized grading system in the Dominican Republic based on PM USA standard grades.

Time Frame: March, April, May 93

- 2. Develop and direct the implementation of a standardized grading system in Venezuela, i.e. buying grades, regrades and packing grades. The system will be based on PM USA standard grades.

  Time Frame: February, March, April, May
- 3. Develop and executive offshore leaf purchasing plans for Panama, Dominican Republic, Mexico and Venezuela. Purchasing will be done by PM leaf buying personnel.

Time Frame: March, October, November 93

4... Develop blends for new product development in Costa Rica, Ecuador and Brazil. Coordinate with R&D prototype production and select through subjective evaluations the most acceptable prototype to submit to Richmond Panel.

Time Frame: June, July 93

5. Develop long term strategies with Richmond Agronomy Group to improve tobacco production in several Latin American countries:

Time Frame: July, August, September 93.

6. Participate in the physical and subjective evaluation of current years crop in Ecuador, Guatemala, Dominican Republic, Venezuela and Panama.

Time Frame: September, October, November 93

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